

**401. Intimation to members of Purchase Committee\_ Annexure VI**

No. \_\_\_\_\_ Date \_\_\_\_\_  
From \_\_\_\_\_

**Sub Divisional Officer (AH)**  
Animal Husbandry & Dairying Department  
Sub Division.....  
District.....

To \_\_\_\_\_

(Purchase Approval Committee Members)

Name Address

- i. SDO
- ii. Veterinary Surgeon
- iii. Representative of financing bank
- iv. Representative of Insurance Company

**Subject- Purchase of milch animals through Purchase Committee for establishment of dairy unit under the Scheme for establishment of Hi-Tech and Mini Dairy Units**

Memo

In reference to the subject cited above it is to intimate that the purchase of milch animals has been scheduled on (date).....at (time)..... through Purchase Approval Committee at (venue)..... The applicants under the Scheme are as under:-

Sr. No.	Name of applicant/s	Address
---------	---------------------	---------

You, being a member of Purchase Approval Committee, are hereby requested to kindly participate in purchase process of milch animals at designated date and time.

**Sub Divisional Officer (AH)**  
Animal Husbandry' & Dairying Department  
Sub Division.....  
District.....

Copy to the applicants for information: